Policy, Advocacy, and Civil Society Development in Georgia (G-PAC)

საჯარო პოლიტიკის, ადვოკატირებისა და სამოქალაქო საზოგადოების განვითარება საქართველოში

GRANT APPLICATION COVER FORM (Internship Program)

PROPOSALS THAT DO NOT USE AND COMPLY WITH THIS FORM AND ITS INSTRUCTIONS MAY BE DISQUALIFIED.

(Please type)

1. Name, Surname:	**2. Grant Number (G-PAC Use Only):**
3. Home Address (Street, City):	**4. Tel Number:**
5. E-mail Address:	**6. Internship Duration:**
7. Dates Available to Perform Internship (from/to):	**8. Name of the University Enrolled in:**

8. Are You:

MA Student ☐ PhD Student ☐ Graduated ☐ Please, specify year _____

9. Field/Major of Specialization:

10. Have You Arranged for Your University to Grant You Credit Hours for Your Internship:

Yes ☐ If yes, must include letter from University No ☐

11. Reference #1 (Name, Surname, Professional Title, Organization, Contact Information):

12. Reference #2 (Name, Surname, Professional Title, Organization, Contact Information):

13. Reference #3 (Name, Surname, Professional Title, Organization, Contact Information):

14. Name of the Host Organization/Institution:

15. Contact Person from the Host Organization/Institution (Name, Surname, Contact Information):

Applicant

_____
(Signature and Date)

The applicant certifies that the information contained is true and complete to the best of its knowledge.

G-PAC Office Use Only

1. Receipt of application sent: Ref._____ Date:_____

2. Reviewed by GAU: ( ) Recommended for GRC review ( ) Not Recommended for GRC

3. Reviewed by Finance Officer: ( ) Recommended for GRC review ( ) Not Recommended for GRC

4. Reviewed by GRC: ( ) Approved for Funding ( ) Denied Funding

5. Notification sent to applicant: Ref._____ Date:_____

INTERNSHIP GRANT APPLICATION

G-PAC Grant Application Cover Page
(All applicants must complete and include the G-PAC Grant Application Cover Page with the application form)

I - INTERNSHIP DESCRIPTION

A. If you are selected by G-PAC, what kind of work do you expect to be doing as an intern? *(maximum 150 words)*

B. Will you be a full-time or a part-time intern? *(check appropriate box)*

        Full-time ☐   Part-time ☐

C. What do you think are the greatest strengths of the organization/institution you want to intern with? *(maximum 150 words)*

D. Describe significant achievement or a body or work by host organization/institution (or the best activity they have carried out) in the last 12 months. *(maximum 100 words)*

II – REASONS FOR WANTING TO BE AN INTERN:

A. What skills do you think you bring to the organization/institution you want to intern with? *(maximum 150 words)*

B. What do you want to get out of this internship? How will it help you meet your career goals? *(maximum 150 words)*

III – KNOWLEDGE OF GOVERNMENT AND CIVIL SOCIETY

A. What is the largest government Ministry? What is its 2011 budget?

B. What international projects are being carried out currently to strengthen the Georgian Parliament? *(please, list as many as you can find)*

C. Which of these projects do you find most interesting/useful and why? *(maximum 150 words)*

IV – INTEREST IN POLITICS AND CIVIL SOCIETY

A. If you had a choice, which government institution would you work for and what position would you want to hold there and why? *(maximum 150 words)*

B. What are the two sectors that the Georgian government and NGOs should be focusing on in the coming two to three years and why? *(maximum 200 words)*

C. What can be done to improve the quality of higher education system in Georgia? How would you improve the academic program you are/were enrolled in? *(maximum 200 words)*

V – OTHER:

A. How did you find out about the G-PAC Internship Program? *(please, be very specific i.e. if you find out about it from a poster, indicate where you saw this poster)*

B. Is there any other information that you would like to provide about yourself to be considered during the selection process?

Application Checklist

1. G-PAC Grant Application Form ☐.

2. Curriculum Vitae ☐

3. Cover Letter ☐

4. Signed Letter from Host Organization/Institution ☐

5. Eligibility Statement (if applicable) ☐

6. Letter of Credit recognition from University ☐
   (if applicable)